

# Name Availability Inquiry Letter

## Corporations, Limited Partnerships, and Limited Liability Companies

To inquire as to the availability of a corporation, limited partnership or limited liability company name, complete the order form below, listing up to three names to be checked. Submit your request by mail, along with a self-addressed envelope, to:

Secretary of State  
 Name Availability Unit  
 1500 11<sup>th</sup> Street, 3<sup>rd</sup> Floor  
 Sacramento, CA 95814

*Email and/or online inquiries regarding name availability cannot be accepted at this time.*

NAME AVAILABILITY INQUIRY FORM			
YOUR NAME:			
NAME OF BUSINESS: (if applicable)			
MAILING ADDRESS:			
CITY:	STATE:	ZIP:	
TELEPHONE NUMBER:	FAX NUMBER:		
INDICATE TYPE OF ENTITY: (choose only one)	<input type="checkbox"/> Corporation	<input type="checkbox"/> Limited Partnership	<input type="checkbox"/> Limited Liability Company
NAMES TO BE CHECKED			
<b>1st Choice:</b>			
<b>For Office Use Only:</b>	( ) is available. ( ) is not available – we have:		
<b>2nd Choice:</b>			
<b>For Office Use Only:</b>	( ) is available. ( ) is not available – we have:		
<b>3rd Choice:</b>			
<b>For Office Use Only:</b>	( ) is available. ( ) is not available – we have:		
FOR OFFICE USE ONLY			
Date:	I # :	By:	